



**CITY OF MANDALUYONG**

**HUMAN RESOURCE AND MANAGEMENT DEPARTMENT**

LIST OF VACANCIES AS OF May 1, 2014

[www.mandaluyong.gov.ph](http://www.mandaluyong.gov.ph)

<b>ITEM NO.</b>	<b>PLACE OF ASSIGNMENT</b>	<b>POSITION TITLE</b>	<b>SG</b>	<b>QUALIFICATION</b>	<b>NO. OF POSITION/S</b>
23	City Assessor's Department	Statistician IV	22	<ul style="list-style-type: none"> <li>• Bachelor's Degree related to the job</li> <li>• 3 years relevant experience</li> <li>• 16 hours relevant training</li> <li>• Career Service (Professional) Second Level Eligibility</li> </ul>	1
21-1	City Assessor's Department	Administrative Aide II (Bookbinder I)	2	<ul style="list-style-type: none"> <li>• Elementary School Graduate</li> <li>• None required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III)</li> </ul>	1
23-2; 23-3	City Civilian Affairs & Security Department (Anti-Vice Division)	Admin Aide III (Driver I)	3	<ul style="list-style-type: none"> <li>• Elementary School Graduate</li> <li>• None required</li> <li>• None Required</li> <li>• Driver License (MC 11, s. 96-Cat. II)</li> </ul>	2

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15-8	City Cultural Affairs, Tourism & Sports Development Department	Musician	5	<ul style="list-style-type: none"> <li>• High School Graduate</li> <li>• None required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	1
20-2; 20-3	City General Services Department (Repair & Maintenance Division)	Administrative Aide III (Utility Worker II)	3	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None Required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	2
8	Sangguniang Panlungsod/ Council Secretariat Department	Community Affairs Officer II	15	<ul style="list-style-type: none"> <li>• Bachelor's degree</li> <li>• 1 year of relevant experience</li> <li>• 4 hours of relevant training</li> <li>• Career Service (Professional) Second Level Eligibility</li> </ul>	1
16-2	City Legal Department	Administrative Aide I (Utility Worker I)	1	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None Required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	1

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21-4; 21-5; 21-9; 21-11	City General Services Department (Repair & Maintenance Division)	Administrative Aide I (Utility Worker I)	1	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III)</li> </ul>	4
5-3; 5-10; 5-12; 5-13; 5-16; 5-21; 5-26	City Environmental Sanitation Services, Greening and Beautification Department	Administrative Aide III (Laborer II)	3	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None Required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III)</li> </ul>	7
1-01 to 1-100	Mandaluyong City Medical Center	Medical Specialist I (Full-Time Contractual)	22	<ul style="list-style-type: none"> <li>• Doctor of Medicine</li> <li>• 1 year of relevant experience</li> <li>• 4 hours of relevant training</li> <li>• RA 1080</li> </ul>	100
2-01 to 2-100	Mandaluyong City Medical Center	Medical Specialist I (Part-Time Contractual)	22	<ul style="list-style-type: none"> <li>• Doctor of Medicine</li> <li>• 1 year of relevant experience</li> <li>• 4 hours of relevant training</li> <li>• RA 1080</li> </ul>	100
3-01 to 3-150	Mandaluyong City Medical Center	Medical Officer III (Contractual)	21	<ul style="list-style-type: none"> <li>• Doctor of Medicine</li> <li>• None required</li> <li>• None required</li> <li>• RA 1080</li> </ul>	200

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8-1	City Traffic and Parking Management Department - Tricycle and Pedicab Regulation Division	Traffic Aide II	5	<ul style="list-style-type: none"> <li>• High School Graduate</li> <li>• None required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	1
5-1	City Environment Sanitation Services, Greening & Beautification Department	Administrative Aide III (Utility Worker II)	3	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None Required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	1
115-1 to 115-7	City Health Department	Administrative Aide I (Utility Worker I)	1	<ul style="list-style-type: none"> <li>• Must be able to read and write</li> <li>• None Required</li> <li>• None Required</li> <li>• None Required ((MC 11, s. 96-Cat. III))</li> </ul>	7
55	Persons with Disability Affairs Division, City Administrators Department	Public Services Officer IV	22	<ul style="list-style-type: none"> <li>• Bachelor's Degree</li> <li>• 3 years of relevant experience</li> <li>• 16 years of relevant training</li> <li>• Career service (Professional) Second Level Eligibility</li> </ul>	1

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12-2	Public Information Division – City Administrator’s Department	Photographer II	7	<ul style="list-style-type: none"> <li>• High School Graduate or Completion of relevant vocational/trade course</li> <li>• None required</li> <li>• None Required</li> <li>• Photographer (MC 11, s. 96-Cat. II)</li> </ul>	1