



CITY OF MANDALUYONG

HUMAN RESOURCE AND MANAGEMENT DEPARTMENT

LIST OF VACANCIES AS OF November 2, 2015

www.mandaluyong.gov.ph

ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Accounting Department	ADMINISTRATIVE AIDE IV (CLERK II)	4	<ul style="list-style-type: none"> ● Completion of two years studies in college ● None required ● Career Service (Subprofessional) First Level Eligibility 	1
	City Accounting Department	ADMINISTRATIVE ASSISTANT II (BOOKEEPER)	8	<ul style="list-style-type: none"> ● Completion of two years studies in college ● 4 hours of relevant training ● Career Service (Sub professional) First Level Eligibility 	1
	City Accounting Department	ADMINISTRATIVE OFFICER II (FISCAL EXAMINER I)	11	<ul style="list-style-type: none"> ● Bachelor's degree relevant to the job ● None required ● Career Service (Subprofessional) First Level Eligibility 	1
	City Accounting Department	SPVSG ADMINISTRATIVE OFFICER (ADMINISTRATIVE OFFICER IV)	22	<ul style="list-style-type: none"> ● Bachelor's degree ● 16 hours of relevant training ● Career Service (Professional) Second Level Eligibility 	1
6	City Accounting Department	SR ADMINISTRATIVE ASSISTANT II (Computer Operator IV)	14	<ul style="list-style-type: none"> ● Completion of two years studies in college or High School Graduate with relevant ● 16 hours of relevant training ● Career Service (Subprofessional) Data Encoder 	1



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	City Administrator's Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none">• Elementary School Graduate• None required• None required• (MC 11, s 96-Cat III)	2
11	City Administrator's Department	ADMINISTRATIVE ASSISTANT II (CLERK IV)	8	<ul style="list-style-type: none">• Completion of two years studies in college• None required• Career Service (Subprofessional) First Level Eligibility	1
10	City Administrator's Department	ADMINISTRATIVE OFFICER V (RECORDS OFFICER III)	18	<ul style="list-style-type: none">• Bachelor's degree• 8 years of relevant training• Career service(Professional) Second Level Eligibility	1



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ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Administrator's Department / Senior Citizens Affairs Division	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License (MC 11, s. 96-Cat. II) 	1
	City Administrator's Department / Senior Citizens Affairs Division	ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required (MC 11, s 96-Cat III) 	1
	City Administrator's Department / Senior Citizens Affairs Division	ADMINISTRATIVE ASSISTANT I (COMPUTER OPERATOR I)	7	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • None required • Career Service (Subprofessional) Data Encoder 	1



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	City Administrator's Department/Persons with Disabilities Affairs Division	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none">• Elementary School Graduate• None required• Driver License (MC 11, s. 96-Cat. II)	1



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	City Assessor's Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Assessor's Department	ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Assessor's Department	ASSESSMENT CLERK II	6	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) First Level Eligibility 	1
	City Assessor's Department	LOCAL ASSESSMENT OPERATIONS OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree • 4 hours of relevant training • Career Service (Professional) Second Level Eligibility 	2
	City Assessor's Department	LOCAL ASSESSMENT OPERATIONS OFFICER III	18	<ul style="list-style-type: none"> • Bachelor's degree • 8 hours of relevant training • Career Service (Professional) Second Level Eligibility 	4
	City Assessor's Department	STATISTICIAN IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1



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	City Assessor's Department	TAX MAPPING AIDE	4	<ul style="list-style-type: none">• High School Graduate or Completion of relevant vocational/• None required• None required• (MC 11, s. 96-Cat. III)	1
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ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Barangay Affairs & Community Services Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	4
	City Barangay Affairs & Community Services Department	ADMINISTRATIVE AIDE III (LABORER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Barangay Affairs & Community Services Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
16	City Barangay Affairs & Community Services Department	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	City Barangay Affairs & Community Services Department	ADMINISTRATIVE ASSISTANT I (WATCHMAN III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
2	City Barangay Affairs & Community Services Department	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD II	24	<ul style="list-style-type: none"> • Master's Degree • 24 hours of training in management and supervision; 	1
	City Barangay Affairs & Community Services Department	COMMUNITY AFFAIRS ASSISTANT II	8	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) First Level Eligibility 	1



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1	City Barangay Affairs & Community Services Department	Municipal Government Department Head II	26	<ul style="list-style-type: none"> • Bachelor's Degree • 32 hours of training in management and supervision • Career Service (Professional) Second Level Eligibility 	1
13	City Barangay Affairs & Community Services Department	PUBLIC SERVICES OFFICER I	11	<ul style="list-style-type: none"> • Bachelor's degree • None required • Career Service (Professional) Second Level Eligibility 	1
	City Barangay Affairs & Community Services Department	WATCHMAN II	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1



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ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Budget Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
	City Budget Department	ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Budget Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	3
	City Budget Department	SUPERVISING ADMINISTRATIVE OFFICER (BUDGET OFFICER IV)	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Business Permit & Licensing Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
		ADMINISTRATIVE AIDE II (REPRODUCTION MACHINE OPERATOR I)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
		ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
		ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat III) 	1
		ADMINISTRATIVE AIDE IV (CLERK II)	4	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1
		ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1



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		ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Budget Department	LICENSING OFFICER IV	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
	City Budget Department	SR ADMINISTRATIVE ASSISTANT I (DATA CONTROLLER IV)	13	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant experience • 16 hours of relevant training • Career Service (Sub professional) • Data Encoder 	2
	City Budget Department	SR ADMINISTRATIVE ASSISTANT II (COMPUTER OPERATOR IV)	14	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant experience • 16 hours of relevant training • Career Service (Sub professional) • Data Encoder 	2



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ITEM NO.	PLACE OF ASSIGNMENT	POSITION TITLE	SG	QUALIFICATION	NO. OF POSITION/S
	City Civil Registry Department	ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> •Elementary School Graduate •None required •None required •(MC 11, s 96-Cat III) 	1
	City Civil Registry Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> •Elementary School Graduate •None required •None required •(MC 11, s 96-Cat III) 	3
19	City Civil Registry Department	ADMINISTRATIVE ASSISTANT V (DATA ENTRY MACHINE OPERATOR III)	11	<ul style="list-style-type: none"> •Completion of two years studies in college or High School Graduate with relevant •8 hours of relevant training •Career Service (Subprofessional) •Data Encoder 	1
16	City Civil Registry Department	ADMINISTRATIVE OFFICER V (RECORDS OFFICER III)	18	<ul style="list-style-type: none"> •Bachelor's degree •8 years of relevant training •Career service (Professional) Second Level Eligibility 	1
12	City Civil Registry Department	ASSISTANT REGISTRATION OFFICER	8	<ul style="list-style-type: none"> •Completion of two years studies in college •4 hours of relevant training •Career Service (Subprofessional) First Level Eligibility 	1
	City Civil Registry Department	REGISTRATION OFFICER III	18	<ul style="list-style-type: none"> •Bachelor's degree •8 hours of relevant training •Career service(Professional) Second Level Eligibility 	1



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	City Civilian Affairs and Security Department	ADMINISTRATIVE AIDE I (LABORER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	5
	City Civilian Affairs and Security Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	5
	City Civilian Affairs and Security Department	ADMINISTRATIVE AIDE II (BOOKBINDER I)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Civilian Affairs and Security Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	2
	City Civilian Affairs and Security Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	3
	City Civilian Affairs and Security Department	SECURITY GUARD I	3	<ul style="list-style-type: none"> • High School Graduate • None required • Security Guard License • (MC 11, s. -Cat. II) 	2



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	City Civilian Affairs and Security Department	SECURITY GUARD II	5	<ul style="list-style-type: none">• High School Graduate• None required• Security Guard License• (MC 11, s. -Cat. II)	3
5	City Civilian Affairs and Security Department	SECURITY OFFICER II	15	<ul style="list-style-type: none">• Bachelor's degree relevant to the job• 4 hours of relevant training• Career Service (Professional) Second Level Eligibility	1



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17-4	City Cultural Affairs and Tourism Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
16-2	City Cultural Affairs and Tourism Department	ADMINISTRATIVE AIDE III (LABORER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
15-4	City Cultural Affairs and Tourism Department	ADMINISTRATIVE AIDE IV (STOREKEEPER I)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Cultural Affairs and Tourism Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat III) 	1
11-2	City Cultural Affairs and Tourism Department	ADMINISTRATIVE ASSISTANT II (AUDIO-VISUAL AIDS TECHNICIAN II)	8	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/ • 4 hours of relevant training • Equipment Technician • (MC 11, s. 96 - Cat. II) 	1
18	City Cultural Affairs and Tourism Department	TOURISM OPERATIONS OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Subprofessional) First Level Eligibility 	1



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	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> •Elementary School Graduate •None required •None required •(MC 11,s. 96- Cat. III) 	1
	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> •Elementary School Graduate •None required •Driver License •(MC 11, s. 96-Cat. II) 	1
	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE III (LABORER II)	3	<ul style="list-style-type: none"> •Must be able to read and write •None required •None required •(MC 11, s. 96-Cat. III) 	3
	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> •Must be able to read and write •None required •None required •(MC 11, s. 96-Cat. III) 	2
52	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> •Elementary School Graduate •None required •Driver License •(MC 11, s. 96-Cat. II) 	1
48	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE V (CARPENTER II)	5	<ul style="list-style-type: none"> •Completion of two years studies in college •None required •Career Service(Sub professional) 	1



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51	City Engineering and Building Officials Department	ADMINISTRATIVE AIDE VI (ELECTRICIAN II)	6	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/trade course • None required • Electrician (Building Wiring) (-250 volts) 	1
27	City Engineering and Building Officials Department	ADMINISTRATIVE ASSISTANT II (LABOR GENERAL FOREMAN)	8	<ul style="list-style-type: none"> • High School Graduate • 4 hours of relevant training • None required • (MC 11, s. 96-Cat. III) 	1
9	City Engineering and Building Officials Department	ADMINISTRATIVE OFFICER I (SUPPLY OFFICER I)	10	<ul style="list-style-type: none"> • Bachelor's degree • None required • Career Service (Professional) Second Level Eligibility 	1
	City Engineering and Building Officials Department	ARCHITECT I	12	<ul style="list-style-type: none"> • Bachelor's degree in Architecture • None required • 4 hours of relevant training • RA 1080 	1
28	City Engineering and Building Officials Department	Construction and Maintenance Foreman	8	<ul style="list-style-type: none"> • High School Graduate • 4 hours of relevant training • None required • (MC 11, s. 96-Cat. III) 	2
	City Engineering and Building Officials Department	ENGINEER I	12	<ul style="list-style-type: none"> • Bachelor's Degree in Engineering relevant to the job • None required • RA 1080 	1
39	City Engineering and Building Officials Department	ENGINEER III	19	<ul style="list-style-type: none"> • Bachelor's Degree in Engineering relevant to the job • 8 hours of relevant training • RA 1080 	1



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	City Environmental Management Department	(ENV): ADMINISTRATIVE OFFICER V (ADMINISTRATIVE OFFICER III)	18	•	1
	City Environmental Management Department	ADMINISTRATIVE AIDE I (LABORER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Environmental Management Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	City Environmental Management Department	ADMINISTRATIVE AIDE III (LABORER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
	City Environmental Management Department	ADMINISTRATIVE AIDE IV (STOREKEEPER I)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Environmental Management Department	ADMINISTRATIVE ASSISTANT II (LABOR GENERAL FOREMAN)	8	<ul style="list-style-type: none"> • High School Graduate • 4 hours of relevant training • None required • (MC 11, s. 96-Cat. III) 	1



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City Environmental Management Department	ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR II)	9	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 4 hours of relevant experience • Career Service (Subprofessional) • Data Encoder 	1
City Environmental Management Department	LIFE EQUIPMENT OPERATOR	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
City Environmental Management Department	METRO AIDE I	2	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11,s. 96- Cat. III) 	11
City Environmental Management Department	METRO AIDE II	4	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11,s. 96- Cat. III) 	1
City Environmental Management Department	PLANNING OFFICER I	11	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • None required • Career Service (Professional) • Second Level Eligibility 	1
City Environmental Management Department	WATCHMAN I	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1



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	City General Services Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write None required None required (MC 11, s. 96-Cat. III) 	19
	City General Services Department	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> • Elementary School Graduate None required None required (MC 11,s. 96- Cat. III) 	1
	City General Services Department	ADMINISTRATIVE AIDE III (CLERK I)	3	<ul style="list-style-type: none"> • Completion of two years studies in college None required Career Service (Subprofessional) First Level Eligibility 	1
	City General Services Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write None required None required (MC 11, s. 96-Cat. III) 	2
	City General Services Department	ADMINISTRATIVE AIDE IV (CLERK II)	4	<ul style="list-style-type: none"> • Completion of two years studies in college None required Career Service (Subprofessional) First Level Eligibility 	1



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	City General Services Department	ADMINISTRATIVE AIDE VI (CLERK III)	6	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1
	City General Services Department	ADMINISTRATIVE AIDE VI (LABOR FOREMAN)	6	<ul style="list-style-type: none"> • High School Graduate • None required • (MC 11, s. 96-Cat. III) 	1
	City General Services Department	ADMINISTRATIVE ASSISTANT II (CLERK IV)	8	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1
	City General Services Department	ADMINISTRATIVE ASSISTANT III (STOREKEEPER III)	9	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	1
6	City General Services Department	ADMINISTRATIVE OFFICER II (ADMINISTRATIVE OFFICER I)	11	<ul style="list-style-type: none"> • Bachelor's degree • None required • Career Service (Professional) • Second Level Eligibility 	1
	City General Services Department	ENGINEER II	16	<ul style="list-style-type: none"> • Bachelor's Degree in Engineering relevant to the job • None required • 4 hours of relevant training • RA 1080 	1



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3	City General Services Department	SUPERVISING ADMINISTRATIVE OFFICER (ADMINISTRATIVE OFFICER IV)	22	<ul style="list-style-type: none">• Bachelor's degree• 16 hours of relevant training• Career Service (Professional) Second Level Eligibility	1
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21-7	City Health Department (Devolved)	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
19-14	City Health Department (Devolved)	DENTAL AIDE	4	<ul style="list-style-type: none"> • High School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
7-17	City Health Department (Devolved)	DENTIST II	17	<ul style="list-style-type: none"> • Doctor of Dental Medicine or Dental Surgery • 8 hours of relevant training • RA 1080 	1
18-1	City Health Department (Devolved)	LABORATORY AIDE II	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
1-19	City Health Department (Devolved)	MEDICAL OFFICER V (MEDICAL OFFICER VI)	25	<ul style="list-style-type: none"> • Doctor of Medicine • 4 hours of relevant training • RA 1080 	4
10-5	City Health Department (Devolved)	MEDICAL TECHNOLOGIST II	15	<ul style="list-style-type: none"> • Bachelor's degree in Medical Technology or Bachelor of Science in Public Health • 4 hours of relevant training • RA 1080 	2
13-6	City Health Department (Devolved)	MIDWIFE II	11	<ul style="list-style-type: none"> • Completion of Midwifery Course • 8 hours of relevant training • RA 1080 	3



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12-1	City Health Department (Devolved)	MIDWIFE III	13	<ul style="list-style-type: none">• Completion of Midwifery Course• 16 hours of relevant training• RA 1080	1
9-20	City Health Department (Devolved)	NURSE II	15	<ul style="list-style-type: none">• Bachelor's of Science in Nursing• 4 hours of relevant training• RA 1080	1
8-6	City Health Department (Devolved)	NURSE III	17	<ul style="list-style-type: none">• Bachelor's of Science in Nursing• 8 hours of relevant training• RA 1080	2



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48-2	City Health Department (Organic)	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1/st	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	7
47-3	City Health Department (Organic)	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	7
45-1	City Health Department (Organic)	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
57	City Health Department (Organic)	ADMINISTRATIVE ASSISTANT I (REPRODUCTION MACHINE OPERATOR III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
33-1	City Health Department (Organic)	ADMINISTRATIVE ASSISTANT II (ADMINISTRATIVE ASSISTANT)	8	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) First Level Eligibility 	1
17-3	City Health Department (Organic)	DENTIST II	17	<ul style="list-style-type: none"> • Doctor of Dental Medicine or Dental Surgery • 8 hours of relevant training • RA 1080 	1



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8-3	City Health Department (Organic)	DENTIST III	20	<ul style="list-style-type: none"> • Doctor of Dental Medicine or Dental Surgery • 16 hours of relevant training • RA 1080 	1
49	City Health Department (Organic)	HEALTH EDUCATIONAL AND PROMOTION IV	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours relevant training • Career Service (Professional) • Second Level Eligibility 	1
34-2	City Health Department (Organic)	MEAT INSPECTOR II	8	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	1
56	City Health Department (Organic)	Medical Equipment Technician II	8	<ul style="list-style-type: none"> • Completion of relevant two years studies in college or completion of relevant medical • 4 hours of relevant training • Equipment Technician • (MC 11,s. 96- Cat. II) 	1
5-5	City Health Department (Organic)	MEDICAL OFFICER III (MEDICAL OFFICER IV)	21	<ul style="list-style-type: none"> • Doctor of Medicine • 4 hours of relevant training • RA 1080 	2
	City Health Department (Organic)	MEDICAL TECHNOLOGIST V	22	<ul style="list-style-type: none"> • 	1
25-11	City Health Department (Organic)	MIDWIFE III	13	<ul style="list-style-type: none"> • Completion of Midwifery Course • 16 hours of relevant training • RA 1080 	2



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18	City Health Department (Organic)	MIDWIFE V	17	<ul style="list-style-type: none"> • Completion of Midwifery Course • 24 hours of relevant training • RA 1080 	1
51-1	City Health Department (Organic)	NURSE I	11	<ul style="list-style-type: none"> • Bachelor's of Science in Nursing • None required • 4 hours of relevant training • RA 1080 	3
21-1	City Health Department (Organic)	NURSE II (PUBLIC HEALTH NURSE I)	15	<ul style="list-style-type: none"> • Bachelor of Science in Nursing • None required • 4 hours of relevant training • RA 1080 	3
19-1	City Health Department (Organic)	NURSE III	17	<ul style="list-style-type: none"> • Bachelor's of Science in Nursing • 8 hours of relevant training • RA 1080 	1
50	City Health Department (Organic)	NURSE VI	22	<ul style="list-style-type: none"> • least 9 units in management course at the 	1
41-2	City Health Department (Organic)	NURSING ATTENDANT I	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	3
4	City Health Department (Organic)	Nutrition Officer IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1
38-1	City Health Department (Organic)	POUNDKEEPER II	6	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1



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55-1	City Health Department (Organic)	SANITATION INSPECTOR III	11	<ul style="list-style-type: none"> • Completion of two years studies in college • 8 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	3
26	City Health Department (Organic)	SANITATION INSPECTOR IV	13	<ul style="list-style-type: none"> • Completion of two years studies in college • 16 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	1
54	City Health Department (Organic)	STATISTICIAN II	15	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
53	City Health Department (Organic)	SUPERVISING ADMINISTRATIVE OFFICER (ADMINISTRATIVE OFFICER IV)	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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	City Human Resource Management Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	5
	City Human Resource Management Department	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11,s. 96- Cat. III) 	1
	City Human Resource Management Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	4
	City Human Resource Management Department	ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR II)	9	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 4 hours of relevant experience • Career Service (Subprofessional) • Data Encoder 	1
	City Human Resource Management Department	ADMINISTRATIVE ASSISTANT VI (COMPUTER OPERATOR III)	12	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 8 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
	City Human Resource Management Department	ADMINISTRATIVE OFFICER V (HUMAN RESOURCE MANAGEMENT OFFICER III)	18	<ul style="list-style-type: none"> • Bachelor's degree • 4hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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City Human Resource Management Department	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD II	24	<ul style="list-style-type: none"> • Master's Degree • 24 hours of training in management and supervision 	1
City Human Resource Management Department	SR ADMINISTRATIVE ASSISTANT I (DATA ENTRY MACHINE OPERATOR IV)	13	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 16 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
City Human Resource Management Department	SR ADMINISTRATIVE ASSISTANT II (COMPUTER OPERATOR IV)	14	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 16 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1



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15-1	City Information & Communication Technology Department	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11,s. 96- Cat. III) 	1
15-2	City Information & Communication Technology Department	ADMINISTRATIVE AIDE II (REPRODUCTION MACHINE OPERATOR I)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Information & Communication Technology Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	3
9-1	City Information & Communication Technology Department	ADMINISTRATIVE ASSISTANT VI (COMPUTER OPERATOR III)	12	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 8 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
8-6	City Information & Communication Technology Department	SR ADMINISTRATIVE ASSISTANT I (DATA CONTROLLER IV)	13	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 16 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
7-4	City Information & Communication Technology Department	SR ADMINISTRATIVE ASSISTANT II (COMPUTER OPERATOR IV)	14	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 16 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1



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	City Legal Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	4
	City Legal Department	ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Legal Department	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	City Legal Department	ATTORNEY III	21	<ul style="list-style-type: none"> • Bachelor of Laws • 8 hours of relevant training • RA 1080 	1
	City Legal Department	ATTORNEY IV (LEGAL OFFICER IV)	23	<ul style="list-style-type: none"> • Bachelor of Laws • 8 hours of training in manage- • RA 1080 	1
7	City Legal Department	LEGAL ASSISTANT II	12	<ul style="list-style-type: none"> • Bachelor's degree • None required • Career Service (Professional) • Second Level Eligibility 	1



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	City Planning and Development Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Planning and Development Department	ADMINISTRATIVE AIDE IV (CLERK II)	4	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1
	City Planning and Development Department	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Planning and Development Department	DATA ENTRY MACHINE OPERATOR III	11	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 8 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
	City Planning and Development Department	INFORMATION SYSTEMS ANALYST II	16	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
	City Planning and Development Department	PROJECT DEVELOPMENT OFFICER III	18	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 8 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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City Planning and Development Department	PROJECT DEVELOPMENT OFFICER IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
City Planning and Development Department	STATISTICIAN I	11	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • None required • Career Service (Professional) • Second Level Eligibility 	1
City Planning and Development Department	SUPERVISING ADMINISTRATIVE OFFICER (ADMINISTRATIVE OFFICER IV)	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
City Planning and Development Department	ZONING OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
City Planning and Development Department	ZONING OFFICER IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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12	City Social Welfare and Development Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	City Social Welfare and Development Department	DAY CARE WORKER I	6	<ul style="list-style-type: none"> • High School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
13	City Social Welfare and Development Department	PSYCHOLOGIST I	11	<ul style="list-style-type: none"> • Bachelor's degree in psychology • None required • Career service(Professional) Second Level Eligibility 	1
	City Social Welfare and Development Department	SOCIAL WELFARE OFFICER I	11	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • None required • Career Service (Professional) Second Level Eligibility 	1
	City Social Welfare and Development Department	SOCIAL WELFARE OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1
2	City Social Welfare and Development Department	SOCIAL WELFARE OFFICER IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1



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23-1	City Traffic and Parking Management Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
11-1	City Traffic and Parking Management Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	2
11-4	City Traffic and Parking Management Department	ADMINISTRATIVE AIDE III (LABORER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
11-3	City Traffic and Parking Management Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
21	City Traffic and Parking Management Department	ADMINISTRATIVE ASSISTANT III (COMPUTER OPERATOR II)	9	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 4 hours of relevant experience • Career Service (Subprofessional) • Data Encoder 	1
	City Traffic and Parking Management Department	CLERK III	6	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1



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22-1	City Traffic and Parking Management Department	PARKING AIDE II	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
20	City Traffic and Parking Management Department	SR ADMINISTRATIVE ASSISTANT II (COMPUTER OPERATOR IV)	14	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 16 hours of relevant training Career Service (Subprofessional) • Data Encoder 	1
10-1	City Traffic and Parking Management Department	TRAFFIC AIDE I	3/11st	<ul style="list-style-type: none"> • High School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	8
19-1	City Traffic and Parking Management Department	TRAFFIC AIDE II	5	<ul style="list-style-type: none"> • High School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	3
14-1	City Traffic and Parking Management Department	TRAFFIC AIDE III	7	<ul style="list-style-type: none"> • High School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2



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	City Treasurer's Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	3
	City Treasurer's Department	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11,s. 96- Cat. III) 	2
	City Treasurer's Department	ADMINISTRATIVE AIDE II (BOOKBINDER I)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	City Treasurer's Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	City Treasurer's Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
	City Treasurer's Department	ADMINISTRATIVE AIDE IV (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1



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	City Treasurer's Department	ADMINISTRATIVE AIDE IV (STOREKEEPER I)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
4	City Treasurer's Department	ADMINISTRATIVE OFFICER V (ADMINISTRATIVE OFFICER III)	18	<ul style="list-style-type: none"> • Bachelor's degree • 8 hours of relevant raining • Career Service (Professional) • Second Level Eligibility 	1
	City Treasurer's Department	ADMINISTRATIVE OFFICER V (CASHIER III)	18	<ul style="list-style-type: none"> • Bachelor's degree • 8 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1
2	City Treasurer's Department	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD II	24	<ul style="list-style-type: none"> • Master's Degree • 24 hours of training in management and supervision 	1
	City Treasurer's Department	REVENUE COLLECTION CLERK III	9	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	1
3	City Treasurer's Department	SPVSG ADMINISTRATIVE OFFICER (ADMINISTRATIVE OFFICER IV)	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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	City Treasurer's Department/Market Operation Division	ADMINISTRATIVE AIDE I (LABORER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	City Treasurer's Department/Market Operation Division	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	4
	City Treasurer's Department/Market Operation Division	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1



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	Mandaluyong City Medical Center	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	5
	Mandaluyong City Medical Center	ADMINISTRATIVE AIDE III (CLERK I)	3	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) First Level Eligibility 	1
	Mandaluyong City Medical Center	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	Mandaluyong City Medical Center	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	2
	Mandaluyong City Medical Center	ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II)	14	<ul style="list-style-type: none"> • Bachelor's degree • 4 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1
	Mandaluyong City Medical Center	DENTIST II	17	<ul style="list-style-type: none"> • Doctor of Dental Medicine or Dental Surgery • 8 hours of relevant training • RA 1080 	1



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	Mandaluyong City Medical Center	DENTIST III	20	<ul style="list-style-type: none"> • Doctor of Dental Medicine or Dental Surgery • 16 hours of relevant training • RA 1080 	1
	Mandaluyong City Medical Center	LAUNDRY WORKER I	1	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	Mandaluyong City Medical Center	Medical Equipment Technician II	8	<ul style="list-style-type: none"> • Completion of relevant two years studies in college or completion of relevant medical • 4 hours of relevant training • Equipment Technician • (MC 11,s. 96- Cat. II) 	2
	Mandaluyong City Medical Center	MEDICAL OFFICER III (MEDICAL OFFICER IV)	21	<ul style="list-style-type: none"> • Doctor of Medicine • 4 hours of relevant training • RA 1080 	1
	Mandaluyong City Medical Center	MEDICAL SPECIALIST I	22	<ul style="list-style-type: none"> • Doctor of Medicine • 4 hours of relevant training • RA 1080 	1
	Mandaluyong City Medical Center	MEDICAL SPECIALIST II	23	<ul style="list-style-type: none"> • Doctor of Medicine • 8 hours of relevant training • RA 1080 	1
37	Mandaluyong City Medical Center	MEDICAL SPECIALIST IV	25	<ul style="list-style-type: none"> • Bachelor's degree in Medical Technology • None required • RA 1080 	1



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	Mandaluyong City Medical Center	MEDICAL TECHNOLOGIST I	11	<ul style="list-style-type: none"> • Bachelor of Science in public Health 	2
	Mandaluyong City Medical Center	MEDICAL TECHNOLOGIST II	15	<ul style="list-style-type: none"> • Bachelor's degree in Medical Technology or Bachelor of Science in public Health • 4 hours of relevant training • RA 1080 	2
	Mandaluyong City Medical Center	NURSE I	11	<ul style="list-style-type: none"> • Bachelor's of Science in Nursing • None required • 4 hours of relevant training • RA 1080 	15
	Mandaluyong City Medical Center	NURSE II	15	<ul style="list-style-type: none"> • Bachelor's of Science in Nursing • 4 hours of relevant training • RA 1080 	3
	Mandaluyong City Medical Center	NURSE III	17	<ul style="list-style-type: none"> • Bachelor's of Science in Nursing • 8 hours of relevant training • RA 1080 	3
	Mandaluyong City Medical Center	NURSING ATTENDANT I	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
	Mandaluyong City Medical Center	NURSING ATTENDANT II	6	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	1
	Mandaluyong City Medical Center	SECURITY GUARD I	3	<ul style="list-style-type: none"> • High School Graduate • None required • Security Guard License • (MC 11, s. -Cat. II) 	1



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	Mandaluyong Green Building Authority	GREEN BUILDING OFFICER II	15		2
2	Mandaluyong Green Building Authority	GREEN BUILDING OFFICER III	18		1
1	Mandaluyong Green Building Authority	GREEN BUILDING OFFICER IV	22		1



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	Mandaluyong Housing & Development Department	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	1	<ul style="list-style-type: none">• Must be able to read and write• None required• None required• (MC 11, s. 96-Cat. III)	1
	Mandaluyong Housing & Development Department	ADMINISTRATIVE AIDE III (DRIVER I)	3	<ul style="list-style-type: none">• Elementary School Graduate• None required• Driver License• (MC 11, s. 96-Cat. II)	1
	Mandaluyong Housing & Development Department	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none">• Must be able to read and write• None required• None required• (MC 11, s. 96-Cat. III)	3



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3	Office of the City Mayor / City Disaster Risk Reduction	LOCAL DISASTER RISK REDUCTION AND MANAGEMENT ASSISTANT	8		1
1	Office of the City Mayor / City Disaster Risk Reduction	LOCAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICER IV	22		1



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	Office of the City Mayor / Public Employment Services Office	ADMINISTRATIVE AIDE II (MESSENGER)	2	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11,s. 96- Cat. III) 	1
4-1	Office of the City Mayor / Public Employment Services Office	ADMINISTRATIVE AIDE III (CLERK I)	3	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) • First Level Eligibility 	1
3	Office of the City Mayor / Public Employment Services Office	LABOR AND EMPLOYMENT ASSISTANT	8	<ul style="list-style-type: none"> • Completion of two years studies in college • 4 hours of relevant training • Career Service (Subprofessional) • First Level Eligibility 	1



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2	Office of the City Mayor / City Educational Service Office	ADMINISTRATIVE AIDE VI (DATA CONTROLLER I)	6	<ul style="list-style-type: none">• Completion of two years studies in college or High School Graduate with relevant• None required• Career Service (Subprofessional)• Data Encoder	1
1	Office of the City Mayor / City Educational Service Office	ADMINISTRATIVE ASSISTANT V (DATA CONTROLLER III)	11	<ul style="list-style-type: none">• Completion of two years studies in college or High School Graduate with relevant• 8 hours of relevant training• Career Service (Subprofessional)• Data Encoder	1



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	Office of the City Mayor / Internal Audit Service Office	ADMINISTRATIVE AIDE IV (CLERK II)	4	<ul style="list-style-type: none">• Completion of two years studies in college• None required• Career Service (Subprofessional) First Level Eligibility	1



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	Office of the City Mayor / Mandaluyong Manpower and Technical Development	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3/st	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	4
	Office of the City Mayor / Mandaluyong Manpower and Technical Development	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
	Office of the City Mayor / Mandaluyong Manpower and Technical Development	ADMINISTRATIVE AIDE IV (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
13	Office of the City Mayor / Mandaluyong Manpower and Technical Development	HANDICRAFT WORKER II	5	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
	Office of the City Mayor / Mandaluyong Manpower and Technical Development	MANPOWER DEVELOPMENT OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree • 4 hours of relevant training • Career Service (Professional) • Second Level Eligibility 	1



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	Office of the City Mayor / Project TEACH (Therapy, Education and Assimilation of Children with Handicap)	HEALTH EDUCATIONAL AND PROMOTION IV	22	<ul style="list-style-type: none"> • Bachelor's degree • 16 hours relevant training • Career Service (Professional) Second Level Eligibility 	1
3-1	Office of the City Mayor / Project TEACH (Therapy, Education and Assimilation of Children with Handicap)	HEALTH EDUCATIONAL AND PROMOTION OFFICE III	18	<ul style="list-style-type: none"> • Bachelor's degree • 8 hours relevant training • Career Service (Professional) Second Level Eligibility 	3
	Office of the City Mayor / Project TEACH (Therapy, Education and Assimilation of Children with Handicap)	PROJECT DEVELOPMENT OFFICER IV	22	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 16 hours of relevant training • Career service(Professional) Second Level Eligibility 	1



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	Office of the City Mayor / Mandaluyong Manpower and Technical Development	ADMINISTRATIVE ASSISTANT II (DATA CONTROLLER II)	8	<ul style="list-style-type: none">• Completion of two years studies in college or High School Graduate with relevant• 4 hours of relevant training• Career Service (Subprofessional)• Data Encoder	1



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6-1	Office of the City Mayor / Public Information Office	ADMINISTRATIVE AIDE IV (REPRODUCTION MACHINE OPERATOR II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s. 96-Cat. III) 	2
5-1	Office of the City Mayor / Public Information Office	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
5-2	Office of the City Mayor / Public Information Office	ADMINISTRATIVE ASSISTANT I (PHOTOGRAPHER II)	7	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/ • None required • Photographer • (MC 11, s. 96-Cat. II) 	2
2-2	Office of the City Mayor / Public Information Office	ADMINISTRATIVE OFFICER V (INFORMATION OFFICER III)	18	<ul style="list-style-type: none"> • Bachelor's degree • 8 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1



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4	Office of the City Vice Mayor	COMMUNITY AFFAIRS OFFICER I	11	<ul style="list-style-type: none">• Bachelor's degree• None required• Career Service (Professional) Second Level Eligibility	1



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	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE AIDE III (UTILITY WORKER II)	3	<ul style="list-style-type: none"> • Must be able to read and write • None required • None required • (MC 11, s. 96-Cat. III) 	1
	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE AIDE IV (DRIVER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • Driver License • (MC 11, s. 96-Cat. II) 	1
18-2	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE AIDE V (AUDIO-VISUAL EQUIPMENT OPERATOR II)	5	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/ • None required • None required • (MC 11, s. 96 - Cat. III) 	1
18-1	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE AIDE V (PHOTOGRAPHER I)	5	<ul style="list-style-type: none"> • Completion of relevant vocational/ None required • None required • (MC 11, s. 96-Cat. III) 	1
25-1	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE AIDE VI (CLERK III)	6	<ul style="list-style-type: none"> • Completion of two years studies in college • None required • Career Service (Subprofessional) First Level Eligibility 	2
16-1	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE ASSISTANT I (AUDIO-VISUAL EQUIPMENT OPERATOR III)	7	<ul style="list-style-type: none"> • High School Graduate or Completion of relevant vocational/ • None required • None required • (MC 11, s. 96 - Cat. III) 	1



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	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE ASSISTANT I (BOOKBINDER II)	4	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
16-2	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE ASSISTANT I (BOOKBINDER III)	7	<ul style="list-style-type: none"> • Elementary School Graduate • None required • None required • (MC 11, s 96-Cat III) 	1
	Sangguniang Panlungsod / City Council Secretariat	ADMINISTRATIVE ASSISTANT VI (COMPUTER OPERATOR III)	12	<ul style="list-style-type: none"> • Completion of two years studies in college or High School Graduate with relevant • 8 hours of relevant training • Career Service (Subprofessional) • Data Encoder 	1
3	Sangguniang Panlungsod / City Council Secretariat	CITY GOVERNMENT ASSISTANT DEPARTMENT HEAD II	24	<ul style="list-style-type: none"> • Master's Degree • 24 hours of training in management and supervision 	1
8	Sangguniang Panlungsod / City Council Secretariat	COMMUNITY AFFAIRS OFFICER II	15	<ul style="list-style-type: none"> • Bachelor's degree • 4 hours of relevant training • Career Service (Professional) Second Level Eligibility 	1
7-1	Sangguniang Panlungsod / City Council Secretariat	LOCAL LEGISLATIVE STAFF OFFICER III	16	<ul style="list-style-type: none"> • Bachelor's degree relevant to the job • 4 hours of relevant training • Career Service (Professional) Second Level Eligibility 	2
2	Sangguniang Panlungsod / City Council Secretariat	Municipal Government Department Head II	26	<ul style="list-style-type: none"> • Bachelor's Degree • 32 hours of training in management and supervision • Career Service (Professional) Second Level Eligibility 	1



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1-14	Sangguniang Panlungsod / City Council Secretariat	SANGGUNIANG PANLUNGSOD MEMBER II (Sangguniang Panlungsod Member II)	27	<ul style="list-style-type: none">• Local Government Code of 1991	1
26-2	Sangguniang Panlungsod / City Council Secretariat	SR ADMINISTRATIVE ASSISTANT II (COMPUTER OPERATOR IV)	14	<ul style="list-style-type: none">• Completion of two years studies in college or High School Graduate with relevant• 16 hours of relevant training• Career Service (Subprofessional)• Data Encoder	2