



Republic of the Philippines  
**SANGGUNIANG PANLUNGSOD**  
City of Mandaluyong

RESOLUTION NO. 2633, S-2018

A RESOLUTION GRANTING AUTHORITY TO THE HONORABLE CITY MAYOR CARMELITA A. ABALOS TO ENTER INTO AND SIGN THE MEMORANDUM OF AGREEMENT AMONG THE POLYTECHNIC UNIVERSITY OF THE PHILIPPINES, DEPARTMENT OF EDUCATION SCHOOLS DIVISION OFFICE OF MANDALUYONG CITY AND THE CITY GOVERNMENT OF MANDALUYONG

WHEREAS, one of the objectives of the Polytechnic University of the Philippines (PUP) is to provide an extension service program to its target beneficiaries as it is dedicated to extend its expertise to the community through its College of Accountancy and Finance;

WHEREAS, it is one of the missions of the PUP to contribute to the empowerment of the community by assisting the City Government of Mandaluyong to participate actively in the development, through relevant responsive extension and community involvement programs;

WHEREAS, the PUP has chosen the City Government of Mandaluyong and the Department of Education Schools Division Office of Mandaluyong City (DepEd) as its extension partners, through which the DepEd may tap qualified faculty members of the PUP from the College of Accountancy and Finance, where the latter will serve as resource speakers, and/or trainers to conduct trainings to Secondary School Teachers to further improve their knowledge in accounting which they will consequently impart to the students of the said community;

WHEREAS, a Memorandum of Agreement (MOA) among the PUP, DepEd and the City Government of Mandaluyong through its Tiger City Negosyo Center is necessary to set forth their complementary duties and responsibilities in this timely endeavor and a draft of the same was already reviewed by the City Legal Department;

WHEREAS, the proposed MOA sets the duties and obligations which need to be followed and abide by the parties therein and the same appears to be in accordance with the law and is reasonably properly crafted;

WHEREAS, there is a need to authorize the City Mayor, Honorable CARMELITA A. ABALOS, via a Resolution to enter into and sign the MOA among the PUP, DepEd and the City Government of Mandaluyong.

NOW, THEREFORE, on motion duly seconded, the Sangguniang Panlungsod of Mandaluyong, in session assembled, RESOLVED, as it hereby RESOLVES, to authorize the Honorable City Mayor CARMELITA A. ABALOS to enter into and sign the Memorandum of Agreement among the Polytechnic University of the Philippines, the Department of Education Schools Division Office of Mandaluyong City and the City Government of Mandaluyong.

FURTHER RESOLVED, as it hereby RESOLVES, that copies of this Resolution be furnished to the Polytechnic University of the Philippines, Department of Education Schools Division Office of Mandaluyong City, Office of the City Mayor and to all other departments and offices of the City for their immediate information and appropriate action.

This Resolution shall take effect immediately upon its approval.

ADOPTED on this 1<sup>st</sup> day of October, 2018 in the City of Mandaluyong.

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION  
WAS ADOPTED AND APPROVED BY THE SANGGUNIANG  
PANLUNGSOD OF MANDALUYONG IN REGULAR SESSION  
HELD ON THE DATE AND PLACE FIRST ABOVE GIVEN.

  
MA. TERESA S. MIRANDA  
Sanggunian Secretary

ATTESTED BY:

  
ANTONIO DLS. SUVA  
Vice Mayor &  
Presiding Officer

APPROVED:

  
CARMELITA A. ABALOS  
City Mayor

Date: OCT 05 2018





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**CHARISSE MARIE ABALOS-VARGAS**  
Councilor

  
**ALEXANDER C. STA. MARIA**  
Councilor

  
**AYLA ALIM-BALDUEZA**  
Councilor

  
**FRANCISCO O. ESTEBAN**  
Councilor

**ABSENT**  
**GRACE MARIE V. ANTONIO**  
Councilor

  
**JESUS C. CRUZ**  
Councilor

  
**LUISITO E. ESPINOSA**  
Councilor

  
**ROEHL B. BACAR**  
Councilor

  
**RODOLFO M. POSADAS**  
Councilor

  
**CHERRY LYNN P. SANTOS**  
Councilor

**SICK LEAVE**  
**BRANDO P. DOMINGUEZ**  
Councilor

  
**FERNANDO S. OCAMPO**  
Councilor

  
**DARWIN A. FERNANDEZ**  
LNB President

  
**AEROL SEDRICK A. MANGALIAG**  
SK Federation President

## MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This Memorandum of Agreement (MOA) made and entered into by and between:

The **POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**, a state university created and existing under laws of the Republic of the Philippines with principal office address at A. Mabini Campus, Sta. Mesa, Manila represented its Vice President for Research, Extension and Development **DR. ANNA RUBY P. GAPASIN**, herein referred to as "**UNIVERSITY**".

and

The **DEPARTMENT OF EDUCATION SCHOOL DIVISION OFFICE MANDALUYONG**, with principal office address at Calbayog St, Highways Hills Mandaluyong, represented by its superintendent, **NERISSA L. LOSARJA**, herein referred to as the "**DEP-ED**".

and

The **CITY GOVERNMENT OF MANDALUYONG**, a local government unity, located at Maysilo Circle, Mandaluyong City, represented by its Mayor, **HON. CARMELITA A. ABALOS**, and hereinafter referred to as "**MANDALUYONG CITY**".

WITNESSETH THAT:

### PART I JUSTIFICATION

**WHEREAS**, one of the objectives of the **UNIVERSITY** is to provide extension service programs to its target beneficiaries as it is dedicated to extend its expertise to the community through the **COLLEGE OF ACCOUNTANCY AND FINANCE**;

**WHEREAS**, it is one of the missions of the **UNIVERSITY** to contribute to the empowerment of the community by assisting **MANDALUYONG CITY** to participate actively in the development through relevant responsive extension and community involvement programs

*Anna Ruby P. Gapasin*

*[Signature]*

WHEREAS the UNIVERSITY has chosen the MANDALUYONG and DEP-ED as its extension partner through which DEP-ED may tap qualified faculty members of the UNIVERSITY from the College of Accountancy & Finance, where the latter will serve as resource speakers, and/or trainers to conduct trainings to Secondary School Teachers to further improve their knowledge in accounting which they will consequently impart to the students of the said community;

WHEREAS, the DEP-ED, through its school teachers has signified its intention to partner with the UNIVERSITY on collaborative undertakings and area where the expertise of the UNIVERSITY shall be utilized, subject to pertinent policy and guidelines of the UNIVERSITY and the terms and conditions provided herein.

NOW THEREFORE, for and in consideration of the foregoing premises, the Parties mutually agree as follows:

## PART II RESPONSIBILITIES OF THE PARTIES

### A. The UNIVERSITY shall:

1. Identify training needs of the DEP-ED
2. Conduct trainings necessary to the needs of the community;
3. Work collaboratively with the DEP-ED through its teachers and designated representatives;
4. Make available the expert services of its qualified administrative staff and faculty members from the College to the DEP-ED;
5. Design such program related to the needs of the DEP-ED;
6. Provide DEP-ED training materials needed in the conduct of the trainings, subject to availability of funds, government audit and accounting rules and regulations;
7. Conduct monitoring, feedback and progress report which shall be provided to the Parties;
8. Render information campaign, lectures and trainings on:
  - a. Curriculum and syllabus of ABM strand of Senior High School
  - b. Basic Accounting and Bookkeeping
    - i. Accounting Equation
    - ii. Journalizing and posting transactions
    - iii. Adjusting Entries, Closing Entries & Reversing Entries
    - iv. Preparation of Financial Statements

### B. The DEP-ED shall:

1. Regularly coordinate with the UNIVERSITY on feedbacks of the community for a more sustainable program;

*Alan M. Linares*

2. Ensure participation of the **community** stakeholders in the trainings, seminars and workshop provided by the **UNIVERSITY**; and
3. Provide the **UNIVERSITY** the right to conduct post-training evaluation and similar studies in the course of the implementation of the project.

**C. The MANDALUYONG CITY thru the Tiger City Negosyo Center under the office of the Mayor shall**

1. Provide attendees for the seminar/training
2. Provide venue for the seminar as well as assign personnel to take charge of and supervise the said event
3. Provide equipment to be used during the seminar such as LCD projector, computer/laptop, TV, DVD and other equipment necessary for the event
4. Designate a program coordinator who will coordinate with the PUP representative;
5. Help in disseminating information regarding their campaign
6. Help in the conduct of the monitoring, feedback and progress report which shall be provided to both Parties;

**PART III  
EFFECTIVITY**

1. This Agreement shall take effect immediately upon signing hereof by the respective authorized representatives of the Parties, and shall continue for a period of one (1) year, subject to renewal.
2. Any of the terms and conditions in this Agreement may be amended through a written agreement mutually agreed by all Parties; *Provided further, that* the **UNIVERSITY, DEP-ED,** and **MANDALUYONG CITY** reserve the right to withdraw their participation in this Agreement upon a written notice to the other, and upon mutual terms and conditions agreed upon by the Parties herein.
3. The **UNIVERSITY** shall own, solely and exclusively, the copyright and all copyrights to any written or otherwise copyrightable material developed under this MOA. Where the logos all the parties used on the above-referenced signage, the logos of each party will be of equal size.

**IN WITNESS WHEREOF**, the Parties herein set their hands and affixed their signatures this day of \_\_\_\_\_ 2018 at \_\_\_\_\_, Philippines.

*Handwritten signature and name: Rhan M. Cih*

CITY GOVERNMENT OF MANDALUYONG  
(TIGER CITY NEGOSYO CENTER)

By:

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HON. CARMELITA A. ABALOS

*Mayor*

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES

By:

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DR. RUBY ANNA P. GAPASIN

*Vice-President for Research,  
Extension and Development*

DEP-ED SCHOOLS DIVISION OFFICE

By:

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DR. NERISSA L. LOSARIA

*OIC, Office of the Schools Division  
Superintendent*

SIGNED IN THE PRESENCE OF

---

*Lilian M. Litonjua*  
PROF. LILIAM M. LITONJUA  
*PUP-CAF Chairperson*

---

*Marietta M. Doquenla*  
MARIETTA M. DOQUENIA  
*Faculty Extension Head*

---

*Charisse Marie Abalos-Vargas*  
COUN. CHARISSE MARIE ABALOS-VARGAS  
*Chairman-Committee on Trade Commerce and  
Industry and Appropriation*

---

*Mila I. Robles*  
MILA I. ROBLES  
*Head, City Government  
Entrepreneurship and Livelihood*

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_)

**BEFORE ME**, a Notary Public for and in the City of Mandaluyong personally appeared

NAME	COMPETENT EVIDENCE OF IDENTITY	DATE AND PLACE ISSUED
HON. CARMELITA A. ABALOS		
DR. RUBY ANN P. GAPASIN		
DR. NERISSA L. LOSARIA		

known to me and to me known to be the same persons who executed this instrument and acknowledged to me that the same is their free and voluntary act and deed and those of the entities they respectively represent.

This document consists of five (5) pages including the page where this Acknowledgement is written and the parties signed at the left margin of each and every page hereof.

**WITNESS MY HAND AND SEAL** on \_\_\_\_\_ 2018 at the City of Mandaluyong Philippines.

Doc No. \_\_\_\_;  
Page No. \_\_\_\_;  
Book No. \_\_\_\_;  
Series of 2018.

*Luan M. Ch...*