

Republic of the Philippines
CGO MANDALUYONG, NCR
Request for Publication of Vacant Positions

SEP 18 2019
R. H. H. H.
CSC - Makati F.O.

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO MANDALUYONG, NCR in the CSC website:

F. H. H.
FLORDELIZA DE LEON BONADOR
HRMO

Date: 18-Sep-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	14-1	16	33,584	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	City Engineering & Building Officials Department
2	Midwife VI	14-2	19	45,269	Completion of Midwifery Course	24 hours of relevant training	4 years of relevant experience	RA 1080	N/A	City Health Department (Organic)
3	Midwife V	22	17	36,942	Completion of Midwifery Course	16 hours of relevant training	3 years of relevant experience	RA 1080	N/A	City Health Department (Organic)
4	Admin. Aide III (Utility Worker II)	52-8; 52-9	3	12,466	Must be able to read and write	None required	None required	None required	N/A	City Health Department (Organic)
5	Admin. Asst. II (Mason Foreman)	23	8	16,758	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	None required	N/A	City General Services Department
6	Admin. Aide VI (Labor Foreman)	16-3	6	14,847	High School Graduate or Completion of relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	None required	N/A	City General Services Department



7	Admin. Aide IV (Repro. Mach. Optr. II)	10-12	4	13,214	Elementary School Graduate	None required	None required	None required	N/A	City General Services Department
8	Admin. Aide IV (Bookbinder II)	24-1; 24-2	4	13,214	Elementary School Graduate	None required	None required	None required	N/A	City General Services Department
9	Admin. Aide III (Utility Worker II)	21-5; 21-12; 21-13; 21-14; 21-15	3	12,466	Must be able to read and write	None required	None required	None required	N/A	City General Services Department
10	Metro Aide I	8-1; 8-2; 8-3; 8-4; 8-7; 8-9; 8-12; 8-13; 8-14; 8-15; 18-16	2	11,761	Must be able to read and write	None required	None required	None required	N/A	City Environmental Management Department
11	Admin. Aide IV (Driver II)	23-1	4	13,214	Elementary School Graduate	None required	None required	Professional Driver's License	N/A	City Civilian Affairs and Security Department
12	Admin. Aide III (Driver I)	25-2; 25-3	3	12,466	Elementary School Graduate	None required	None required	Professional Driver's License	N/A	City Civilian Affairs and Security Department
13	Admin. Aide III (Utility Worker II)	25-4	3	12,466	Must be able to read and write	None required	None required	None required	N/A	City Civilian Affairs and Security Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 4, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ms. Flordeliza DL. Bonador
 City Government Department Head II
 HRMD, 4F Executive Building, Maysilo
lgumandaluyong_hrmd@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.